

Victoria Tea Festival
Lecture & Demonstrations Application Form

Please fill out the form in its entirety indicating your interest in presenting at the Victoria Tea Festival. Email, fax or mail your information to the contacts below by Oct. 1st, 2008 to be considered.

Lectures will include 5 minutes of introductions/announcements, a 40-minute presentation, 10 minutes for questions and discussion, and 5 minutes for closing remarks. Demos will include a brief introduction and 30 minutes maximum per demonstration. Preference will be given to lectures or demos that educate festival attendees on a specific aspect of tea or tea culture in an entertaining and interactive way. Vague or broad presentations and specific product or brand promotion will not be selected. The event management will not pay appearance fees; however, a travel reimbursement is available up to \$100.00.

Presenter Name(s) & Business Title	Phone
Business Name	Email Mailing Address
Please attach to this application form: A summary of the proposed lecture or demo (200 words or less), a suggested title to be used on promotional material, and a biography of the presenter (100 words) including his/her website (if applicable).	Website Audio visual requirements Other equipment requirements
Are volunteers needed to assist with handing out food or samples? <input type="checkbox"/> Yes <input type="checkbox"/> No	Would your lecture/demo suit a small closed door setting _____, or a large open stage_____ ? Please indicate with a check mark your preference.
Have you presented this lecture/demo or something similar before? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, where?	Miscellaneous Information
Please provide 2 references for previous presentations. Name _____ Phone/Email _____ _____ Name _____ Phone/Email _____	Please return via email, mail or fax to: Victoria Tea Festival c/o Camosun College Child Care Services 4461 Interurban Road Victoria, BC V9E 2C1 Fax: 250-370-4888 Email: info@victoriateafestival.com